

# Federal Institute of Science and Technology (FISAT)

## Internal Quality Assessment Cell (IQAC)

### Action Taken Report (2019-2020)

Date of Meeting	Decisions	Action Taken
17.07.2019	<ul style="list-style-type: none"> <li>● Prepare and submit a Self Assessment Report of the 5 programs CSE, EEE, EIE, ECE &amp; ME.</li> <li>● Submit the department budget proposal to the director academics.</li> <li>● Assign a first year coordinator to improve the discipline and academics.</li> <li>● Prepare the handbook and calendar for 2019-20</li> </ul>	<ul style="list-style-type: none"> <li>● SAR of the 5 programs CSE, EEE, EIE, ECE &amp; ME. are prepared and submitted</li> <li>● Submitted the department budget proposal</li> <li>● Deputed Dr. Jose Cherian as first year coordinator</li> <li>● Prepared the handbook and calendar for 2019-20</li> </ul>
18.11.2019	<ul style="list-style-type: none"> <li>● Reconstitute IQAC as per the recommendations of KTU</li> <li>● Conduct the mock visit for NBA accreditation</li> <li>● Identify the location to display the sign boards.</li> <li>● Conduct the APMC meeting</li> <li>● Conduct the value education session</li> <li>● Submit the AQAR for the academic year 2018-2019</li> <li>● Conduct the ISO internal audit and hold the MRM.</li> <li>● Authorize the IQAC coordinator and the principal to nominate members to the IQAC core committee.</li> </ul>	<ul style="list-style-type: none"> <li>● IQAC team is reconstituted by incorporating the KTU academic audit team.</li> <li>● The mock visit is conducted</li> <li>● Sign boards are placed at important locations of the campus</li> <li>● The APMC meeting is conducted and scheduled remedial classes</li> <li>● Value education sessions are conducted for students</li> <li>● The AQAR for the AY 2018-19 is submitted</li> <li>● ISO internal audit is conducted</li> <li>● IQAC core committee is formulated</li> </ul>
29.01.2020	<ul style="list-style-type: none"> <li>● Prepare the SAR with the modified PO attainment calculation</li> <li>● Orient students and staff (Teaching &amp; Non-teaching) about the NBA accreditation process.</li> </ul>	<ul style="list-style-type: none"> <li>● The SAR is prepared with modified PO attainment calculation</li> <li>● Orientation programs were conducted for students and staff</li> <li>● KTU internal audit is conducted</li> <li>● Applied for 2f status and NIRF</li> </ul>

	<ul style="list-style-type: none"><li>● Conduct the KTU internal audit as per KTU directions.</li><li>● Apply for 2f status and NIRF</li><li>● Conduct the APMC meeting</li></ul>	<ul style="list-style-type: none"><li>● The APMC meeting is conducted</li></ul>
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