

Federal Institute of Science and Technology (FISAT)

Internal Quality Assessment Cell (IQAC)

Action Taken Report (2020-2021)

Date of Meeting	Decisions	Action Taken
15/09/2020	<ul style="list-style-type: none"> ● Authorize the IQAC coordinator to get the final approval of AQAR (2019-2020) from the internal governing council (IGC). ● Comply with the feedback given by the NBA expert team ● Initiate the follow up actions consequent to NBA expert team visit ● Apply for NIRF ranking ● Apply for 2f ● Prepare and submit the activities of each department for the preparation of academic calendar ● Conduct PTA meetings online after the first series test. ● Conduct KTU internal academic audit as per directions from KTU. 	<ul style="list-style-type: none"> ● AQAR was approved by IGC and submitted in December 2020. ● Distributed the compliance report format of the NBA to all the accredited program department Heads ● Separate meetings of criterion 3 has conducted and decided the proportion for assessing the attainments by direct and indirect assessment method ● Documents were prepared by the IQAC coordinator with respect to the follow up actions needed after the accreditation ● Special sessions on OBE had given to the first year students and their parents ● Applied for NIRF ranking ● Application for 2f submitted ● Prepared the Academic Calendar and handbook for the academic year ● Conducted online PTA meeting ● Conducted KTU internal academic audit

	<ul style="list-style-type: none"> ● To conduct orientation sessions on Revised Accreditation Framework (RAF) for FISAT staff. ● Authorize the IQAC coordinator to modify the API of the UGC and prepare one to fit in the FISAT context. ● Authorize IQAC coordinator to take necessary steps to prepare the perspective plan ● Conduct DQAC meetings ● Identify suitable online teaching platforms 	<ul style="list-style-type: none"> ● Conducted an online orientation session by the NAAC coordinator. ● IQAC coordinator has prepared the API format to fit in the FISAT context and all faculty members have submitted the API to the concerned HoD ● The perspective plan is to be finalized ● DQAC meetings has been conducted ● Decided to use Webex and google platforms for online teaching
06.01.2021	<ul style="list-style-type: none"> ● Conduct retests/model tests for slow learners ● Submit the reports of all events and activities conducted by the clubs/cells/committees/associations to IQAC. ● Entrust the software cell to develop software for submitting the report of the cell/club/committees/associations. ● Submit the department budget for the next financial year (2021-2022) for approval from the management. ● Redesign the ISO data format so as to be used for NAAC, NBA data collection. ● Revise the rubrics for calculating the PO or CO attainment as per the 	<ul style="list-style-type: none"> ● Conducted retests/model tests for slow learners after the offline classes ● Submitted the reports of all events and activities conducted by the clubs /cells/committees/ associations ● Developed the software for submitting the report of the cell/club/committees/associations. ● Department wise budget prepared and submitted. ● Modified the ISO data format for data collection. ● Revised the rubrics for calculating the PO or CO attainment

	<p>recommendation of NBA expert team</p> <ul style="list-style-type: none"> ● Digitalize the course diary and integrate it to the campus software ● Apply applying for ARIIA ● Prepare for NAAC second cycle accreditation ● Authorize the college research cell (CRC) to collect various research proposals and create a project bank ● Evaluate the effectiveness of online teaching platform ● Take necessary steps to get register the college alumni association ● Conduct half yearly review meetings of the cells/clubs/committees/associations. 	<ul style="list-style-type: none"> ● Updated the campus software incorporating the new rubrics for CO/PO attainment. ● Digitalized the course diary. ● Applied for ARIIA ● Initiates the preparations for NAAC reaccreditation. ● Collected various research proposals and created a project bank ● Student feedback is collected ● Initiated the registration process ● Conducted half yearly review meetings of the cells/clubs/committees/associations.
17.02.2021	<ul style="list-style-type: none"> ● Constitute the committees for various criteria for NAAC accreditation ● Formulate the strategy for calculating the attainment of first year courses ● Preparation for NBA accreditation for CE, MCA & MBA programs 	<ul style="list-style-type: none"> ● Constituted the committees ● Constituted first year program assessment committee with representatives from all Depts. ● Decided to set up targets and calculations of attainments of COs for the first year courses institutional wise from 2020-2021 academic year onwards. ● Initiated the works for NBA accreditation of CE and MCA programs