

### Employment Certificate

Dear Sir/ Madam,

This is to confirm that Mr/Mrs \_\_\_\_\_ (Name of the sponsor), holder of Indian Passport No. \_\_\_\_\_ is employed by this organization as \_\_\_\_\_ (designation) since \_\_\_\_\_ (date).

Mr/Mrs \_\_\_\_\_ (Name of the sponsor) is the sponsor of his \_\_\_\_\_ (son/daughter/other), \_\_\_\_\_ (Name of the ward), holder of Indian passport no. \_\_\_\_\_, who intends to complete his education in India.

This letter is issued upon the request of the employee for the purpose of obtaining admission for his son/daughter under the Direct Admission of Students Abroad quota and it does not constitute any guarantee or obligations on the part of the company.

Yours Sincerely,

Seal,

Signature of Employer

Employer Name

Employer Designation