FEDERAL INSTITUTE OF SCIENCE AND TECHNOLOGY (FISAT)®
(AUTONOMOUS)
(An ISO 21001:2018 Certified, NAAC ('A+') Accredited Institution with NBA Accredited Programmes)
Approved by AICTE - Affiliated to APJ Abdul Kalam Technological University, Kerala
Owned and Managed by Federal Bank Officers' Association Educational Society
HORMIS NAGAR, MOOKKANNOOR P.O., ANGAMALY - 683 577, ERNAKULAM, KERALA, INDIA.
Tel : (0) 0484 - 2725272 E-Mail : mail@fisat.ac.in Website : www.fisat.ac.in

Ref. No: FISAT/F-285/1796/2026 **26 October 2026**

NOTICE

Constitution of the Disciplinary Action Committee (DAC)

A Disciplinary Action Committee (DAC) is hereby constituted as a subcommittee of Examination Governance Committee (EGC) of FISAT to investigate and address cases of autonomous examination related malpractice and examination-related irregularities in accordance with the FISAT Examination Manual.

Members of the Disciplinary Action Committee (DAC)

1. Dr. Sumanlal MR- Dean, DOST (Chairman)
2. Dr. Bejoy Varghese – HOD, ECE
3. Dr. Santhosh Kottam – D CoE

Additional Members

4. Dr. Abi P. Mathew – EIE
5. Dr. Jiji Antony – CE
6. Dr. Jose Varghese – MBA
7. Dr. Parvathy R-EEE
8. Dr. Reshmi R – CSE

Major Duties and Responsibilities

1. To investigate reported cases of examination malpractice and conduct hearings with the students and invigilators concerned.
2. To examine relevant evidence and recommend appropriate disciplinary action in accordance with the Examination Manual.
3. To submit the hearing reports, recommendations, and supporting documents to the EGC within the stipulated timeline.
4. To ensure fairness, confidentiality, and timely completion of the investigation process.
5. The detailed duties, responsibilities, procedures, and timelines of the DAC are described in **Section 5.2 – Academic Discipline and Malpractices in Examinations** of the FISAT Examination Manual. All members are requested to discharge their responsibilities in accordance with the provisions of the manual.

Jacob Thomas V

Digitally signed by Jacob Thomas V
Date: 2026.10.26 19:09:41 +05'30'

Principal